

Welcome to Reydon Primary School



Information for new
Reception parents

Reception Staff 2023-2024



EYFS Lead and teacher –Melanie Read (Monday to Thursday)

Teacher Nina Perry (Friday)

Learning Support Assistant – Lucy Webster

Learning Support Assistant –Sally McCartney



Reydon Primary School
Term Dates 2023 -2024

September 2023							
W	Mo	Tu	We	Th	Fr	Sa	Su
35					1	2	3
36	4	5	6	7	8	9	10
37	11	12	13	14	15	16	17
38	18	19	20	21	22	23	24
39	25	26	27	28	29	30	

October 2023							
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39							1
40	2	3	4	5	6	7	8
41	9	10	11	12	13	14	15
42	16	17	18	19	20	21	22
43	23	24	25	26	27	28	29
44	30	31					

November 2023							
W	Mo	Tu	We	Th	Fr	Sa	Su
44			1	2	3	4	5
45	6	7	8	9	10	11	12
46	13	14	15	16	17	18	19
47	20	21	22	23	24	25	26
48	27	28	29	30			

December 2023							
W	Mo	Tu	We	Th	Fr	Sa	Su
48					1	2	3
49	4	5	6	7	8	9	10
50	11	12	13	14	15	16	17
51	18	19	20	21	22	23	24
52	25	26	27	28	29	30	31

January 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
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2	8	9	10	11	12	13	14
3	15	16	17	18	19	20	21
4	22	23	24	25	26	27	28
5	29	30	31				

February 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29			

March 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
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12	18	19	20	21	22	23	24
13	25	26	27	28	29	30	31

April 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
14	1	2	3	4	5	6	7
15	8	9	10	11	12	13	14
16	15	16	17	18	19	20	21
17	22	23	24	25	26	27	28
18	29	30					

May 2024							
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21	20	21	22	23	24	25	26
22	27	28	29	30	31		

June 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
22						1	2
23	3	4	5	6	7	8	9
24	10	11	12	13	14	15	16
25	17	18	19	20	21	22	23
26	24	25	26	27	28	29	30

July 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
27	1	2	3	4	5	6	7
28	8	9	10	11	12	13	14
29	15	16	17	18	19	20	21
30	22	23	24	25	26	27	28
31	29	30	31				

August 2024							
W	Mo	Tu	We	Th	Fr	Sa	Su
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30	31	

- Staff training days
- Half term
- Bank / Day Holiday
- Christmas Holiday
- Easter Holiday
- Summer Holiday

Term Dates

- Please click on the calendar and go to our website for further details.



SCHOOL HOURS – Variable per year group



- Arrive in the Reception playground : 8.35am.
- School starts promptly at 8.45am.
- Doors and gates close: 8.50am
- Lunch Break : 45mins
- End of the day: 3.15pm



Attendance at Reydon Primary School



What might the impact of poor attendance be on your child?

In primary schools less than 65% of children achieve good results in English and Maths, with an average of 15 days absence a year, compared to almost 90% where the average is less than 8 days. Parents can be very surprised at how quickly their children can accumulate 15 days absence within a year. Research has also shown that children who are not in school can become vulnerable. For example, children who play truant are more likely to be drawn into crime than those who do not.



DID YOU KNOW? If you are 15 minutes late each day you will have missed a full 2 weeks of school in one year?

Working together to make a difference...

If you suspect that your child may be missing school or is unhappy at school you should contact the school as soon as possible so that you can work with them to resolve any difficulties.

- Be on alert for any particular reasons for non-attendance, such as bullying or problems with school work and discuss these with the school.
- If your child is ill or absent for any other reasons, contact the school on the first day of absence.
- Follow the schools' procedures for notifying absence, and always let the school know of any days that your child is unable to attend.
- Make sure your child arrives at school on time

ATTENDANCE

WHY IS IT IMPORTANT?

ABSENCE FROM SCHOOL

Children are required by law to attend school 190 days per year. The Government states that every pupil's attendance should be at least 95%.

How do YOU measure up?

Attendance	Days Absent	Weeks Absent	Lessons Missed
95%	9 Days	2 Weeks	30 Lessons
90%	19 Days	4 Weeks	100 Lessons
85%	29 Days	6 Weeks	150 Lessons
80%	39 Days	8 Weeks	200 Lessons
75%	49 Days	10 Weeks	250 Lessons
70%	59 Days	12 Weeks	300 Lessons
65%	67 Days	13.5 Weeks	340 Lessons

89% & Below
Drastic effect on academic achievement

95%-90%
Cause for concern

100%-96%
Excellent



?? Did you know ??

- Children are required by law to attend school 190 days per year. the government states that every pupil's attendance should be at least 95%
- If you are 15 minutes late each day you will have missed a full 2 weeks of school in one year
- Less than 65% of children who have an average of 15 days absence per year achieve good results in English and Maths, compared to 90% where the average is less than 8 days

Why is it important for children not to miss school? All parents want the best for their children and for them to get on well in life. Having a good education is important to ensure that they have the best opportunities in their adult life. They only get one chance at school, and your child's future may be affected by not attending school or alternative provision regularly. If children do not attend school regularly, they may:

- Struggle to keep up with schoolwork. In a busy school day it is difficult for schools to find the extra time to help a child catch up.
- Miss out on the social side of school life. Poor attendance can affect children's ability to make and keep friendships; a vital part of growing up. Setting good attendance patterns from an early age, from nursery through primary school will also help your child later in their life.

What about authorised absence? There may be times when your child has to miss school because she or he is ill. This is to be expected and you should follow the school's procedures for notifying illness. Children may also have to attend a medical or dental appointment in school time. However, you should try to make routine appointments such as dental check-ups during the school holiday or after school hours. Any absence must be requested as far in advance as possible. Absences can only be authorised by the school

What happens if your child does not attend school regularly? Your child's school is responsible by law for reporting poor attendance to the LA. As a parent, you are committing an offence if you fail to make sure that your child attends school regularly, even if they are missing school without your knowledge. You run the risk of being issued with a penalty notice of being taken to court. The LA may decide to prosecute a parent. If this happens: Parents can be fined up to £2,500 or imprisoned for failing to ensure that their child attends school regularly; Magistrates can also impose a Parenting Order, which means that the parent has to attend a counselling and guidance programme, usually a parenting class. This may result in a criminal record and affect job opportunities



Attendance Matters

- Everyday counts!
- If your child is unwell (with sickness and diarrhea), please call us on the morning of the illness as children are unable to be in school for 48 hours.
- Please feel reassured we will always send a poorly child home if needed.

What does the law say? By law, all children of compulsory school age (between 5 and 16) must receive a suitable, full-time education. As a parent, you are responsible for making sure this happens, either by registering your child at a school or by making other arrangements which provide a suitable full-time education. Once your child is registered at a school you are responsible for making sure he or she attends regularly. If your child fails to attend regularly - even if they miss school without you knowing - the Local Authority (LA) may take legal action against you. The LA is responsible for making sure that parents fulfil their responsibilities. Parents are responsible for making sure that their registered children regularly attend school or any alternative provision arranged for them. If you think you might need to take your child out of school, discuss the reasons with the school as soon as possible. Reasons such as family bereavement or taking part in an agreed religious observance would be acceptable for short absences. Unacceptable reasons for missing school include family holidays, birthdays, and shopping.

The Reydon 5Rs

We want our learners to demonstrate our five learning behaviours (the Reydon 5Rs) throughout their time at Reydon Primary School and beyond.

They are:

Reflective



Relationships



Resilience



Resourceful



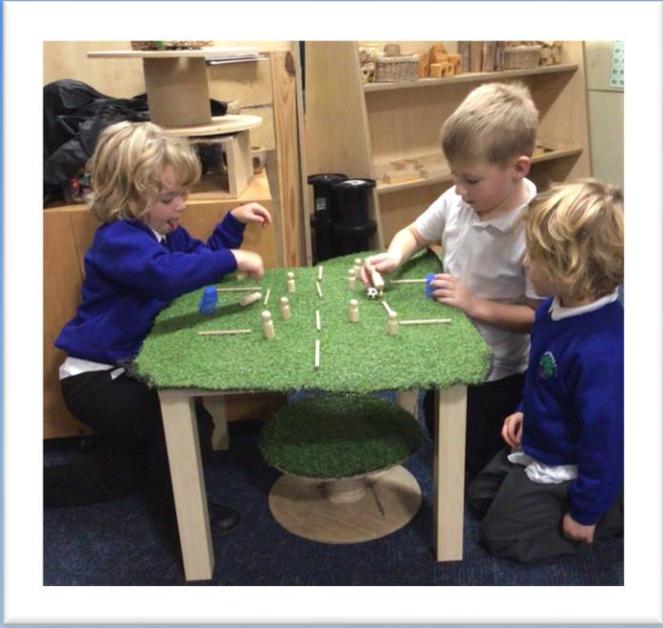
Risk Taking



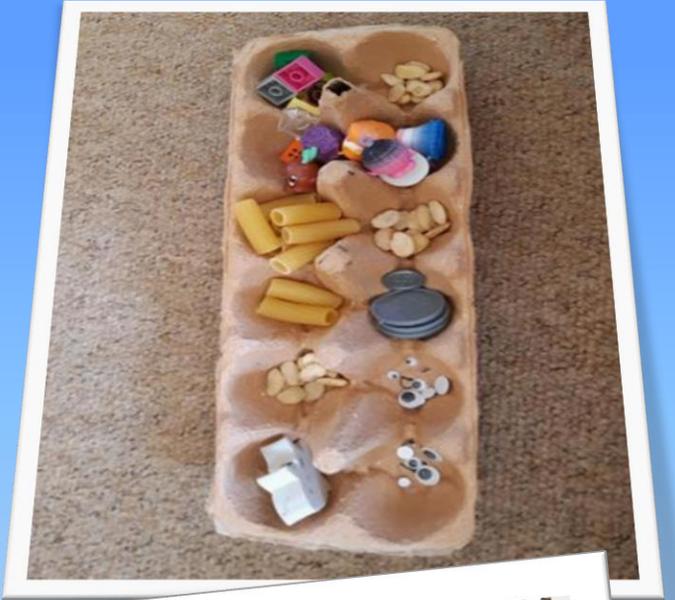


Resilient

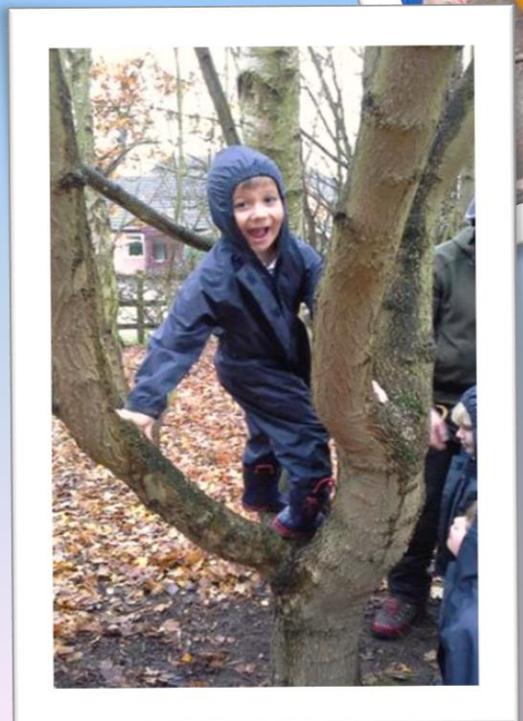
Relationships



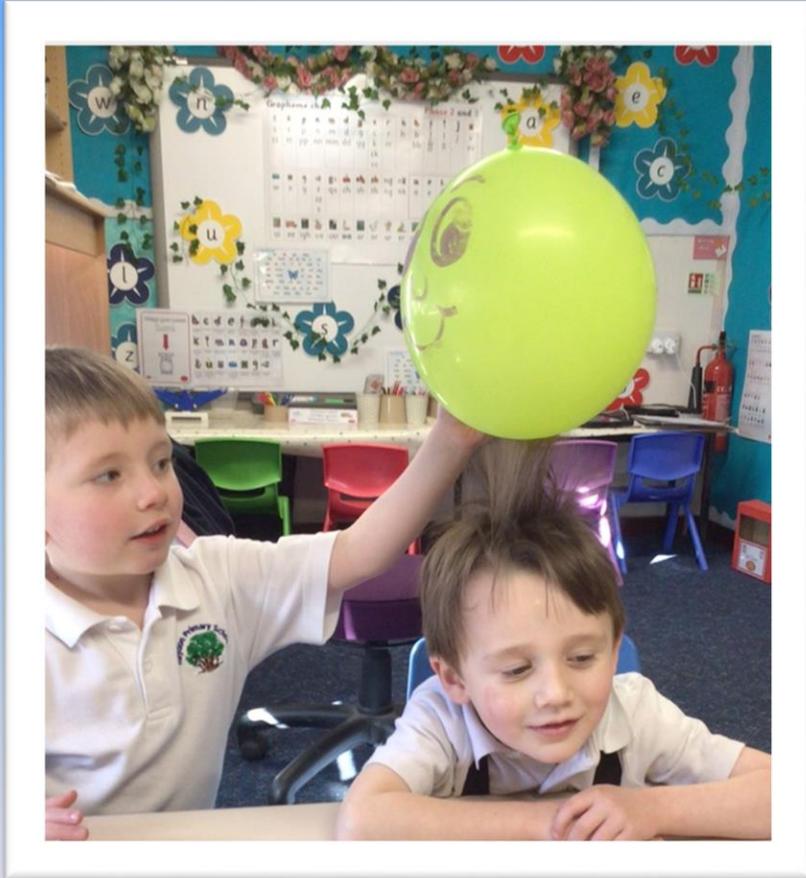
Resourceful



Risk - Taking



Reflective Learning



Our School Rules

- I will be kind to others.
- I will do my best at work and play.
- I will take care of my school.
- I will listen and be ready to learn.



Celebrate Learning



We celebrate learning with our parents through:

- Star Certificates
- Celebration assemblies
- Shared sessions with adults from home
- Our newsletters and website
- Twitter @ReydonPrimary



School Uniform



- PLEASE name EVERYTHING! Even shoes!
- In Reception we have an Outdoor/Indoor curriculum so please can your child always have a coat (preferably a waterproof one with a hood). If you are able to; please provide wellies that can be left at school.
- PE kits – we have PE once a week. Please leave this at school throughout the week.
- Please make sure that the PE kit is ALSO clearly named – including plimsolls and wellies .





Physical Fun!



School Dinners

- All children aged 4-7 will receive a free school dinner each day – these are called universal infant school meals.
- Our school receives extra funding for children who have free school meals, to help with learning, trips and events. Children [6whose parents receive Income Support, Income based Jobseekers Allowance or Child Tax Credit (income below £16,190) are entitled to Free School Meals. If you are in receipt of these benefits, you can save saving up to £470 per year per child – please see our [website](#) for further information.
- Menus will be sent out in advance and changes to this notified to you by text.





Holidays During Term Time – School Policy

Once children reach compulsory school age, term time leave can only be authorised in exceptional circumstances

Any unauthorised leave extending over 5 days will be referred to Suffolk County Council, which may result in a fine.

A typical Morning in Reception

- 8.40am Doors open – self registration and settling - Funky Fingers/Fine Motor skills/finger disco and dough gym
- 9.00am days of the week/ visual timetable /Carpet input/News time/Adult focused task input – (Rules and routines, story, theme, Area of Learning or specific task, challenge or skill)
- 9.15am Wake and Shake (outside when possible) and outdoor set up
- 9.30am Independent Exploring and Learning – (inside and out) Snack café available from 9.30am-10.15am
- 11.00am and 11.30am and (12.40 – 1pm) Phonics in 2 sessions
- 11.45am – 12.30pm Lunch

The Story Snack Station

- We will be offering a Swedish Hygge themed Story Snack Station to our Reception children. Your child will be able to access our “Story Snack Station” on a daily basis for a healthy snack, time to chill and socialise, reading practise, small group sessions or to have a story. We will be offering toast, breads, cereal, cheese, yoghurts in the mornings and fresh or dried fruits in the afternoon. Milk and water is available to drink.
- Children will be able to visit the Snack Café during various times throughout the day, when they feel hungry and this will be supervised by a member of staff with a full food and hygiene certificate.
- The Snack Station is a wonderful opportunity for the children to improve and learn important skills in all 3 of the Prime areas:
 - **Personal and social skills, making relationships and confidence building**
 - **Communication and language development – speaking out and understanding**
 - **Physical development as they use various tools and helping them to understand the importance of a healthy diet, good hygiene (hand washing and use of hand gels) and safety.**
- There will be opportunities for the children to be waiters/waitresses, learn to wash up and assist in food preparation and cooking. We will have regular themed weeks to provide experience of foods from other countries and to coincide with stories and learning. Such as Porridge – Goldilocks and the 3 bears, Pancakes – Shrove Tuesday, Mr. Wolfs Pancakes, Bread making – Little Red Hen, Fruit salad/kebabs– Oliver’s fruit salad, Handa’s surprise, Croissants – France, Naan bread - India.



Phonics – How children learn to read and write

Little Wandle Letters and sounds revised

- **Phase 1** – in the first 3 weeks – discrete 20 minute sessions plus consolidation within the continuous provision (this continues throughout all other Phases)
- Skills include - sound discrimination through instruments, body percussion, environmental sounds, animal sounds and sound walks.
- Moving on to vocalisations and mouth gymnastics, alliteration, rhythm, rhyme and oral blending skills.
- **Phase 2** – learning of a particular set of letters and sounds. Each set to be sent home with accompanying actions. Taught through various rhymes, games and songs (workshops late September in order to teach correct pronunciations and support learning at home) and use of props, puppets and objects.

Alongside this children will learn - Letter formation

Writing – themed bags/areas of provision/adult led activities – Write Stuff

Word building skills

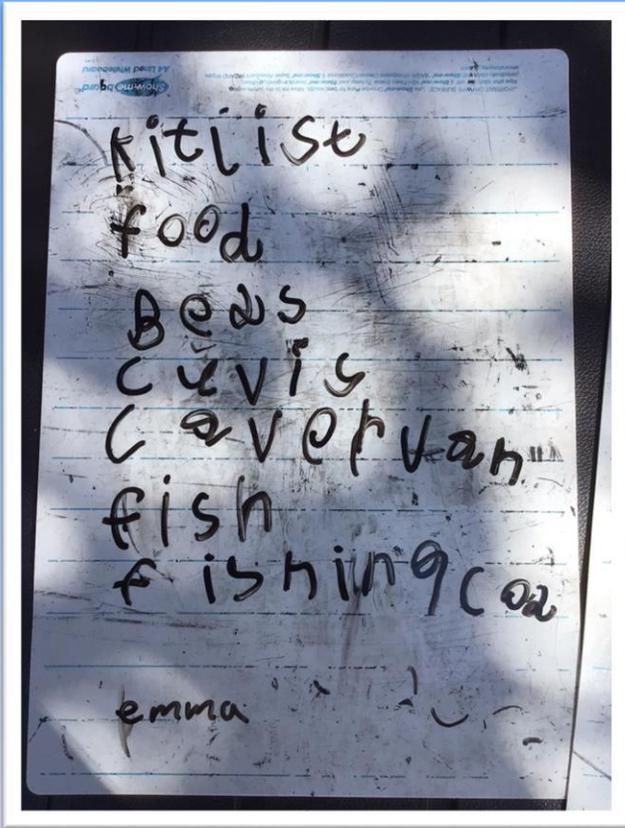
Reading practise sessions

Regular story times

Tricky words

- Progressing to **Phase 3** and **4** after Christmas

Writing with a purpose in mind!

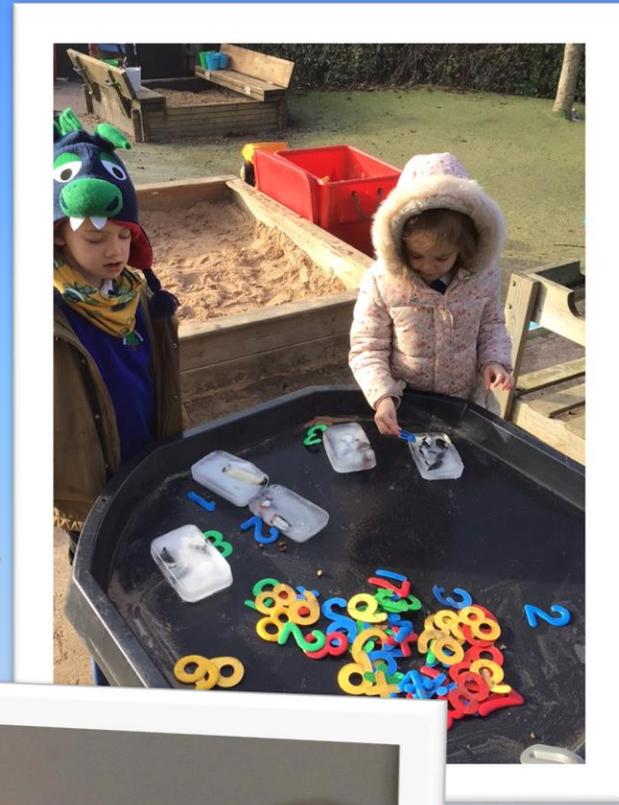


The Afternoons

- 12.30pm – Register and Carpet input (Number skills/songs)
- 1.00pm – Independent Exploring and Learning (inside and out)
- 2.15pm – Tidy up/Fruit Snack/ Story /RE/ Write stuff/ Music/ PSE/
(Assembly in the Spring/Summer term)
- 3.15pm - Home



Mathematicians



Continuous and Enhanced Provision

The Continuous provision is what the children should expect to access freely on a daily basis – it is always available:

- *Sand
- *Water
- *Creative workshop
- *Small world play
- *Construction
- *Role-play
- *Malleable area
- *Story Snack Station
- *Maths
- *Exploration and number
- *Mark making and Writing
- *Outdoor Learning

Enhanced Provision – these basic areas may be enhanced on a weekly/fortnightly basis according to various factors:

Particular skills to be taught, focused areas of learning, themes/topics, challenges and children's interests.

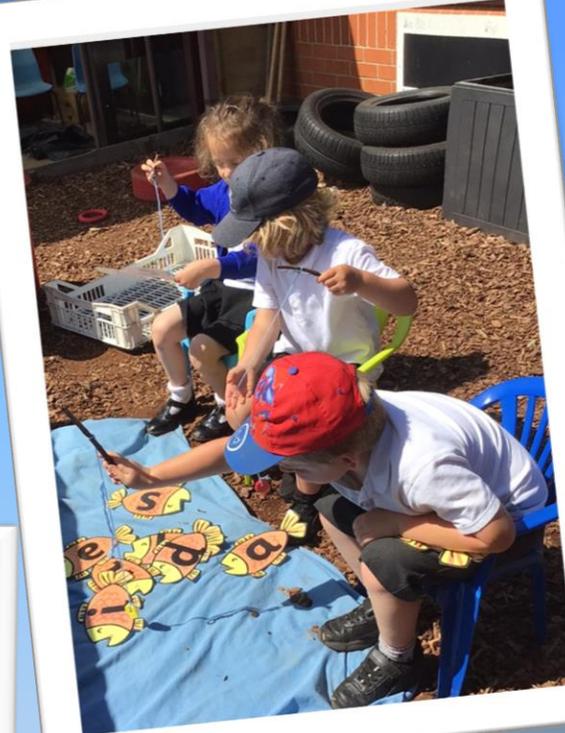
Expressing ourselves through the Arts!



Getting messy!



Role Play



In Conclusion – Right from the start

- We want our children to feel safe, happy, secure and confident so that they can explore and play independently; selecting and experiencing activities for themselves.
- We want them to enjoy themselves and have fun.
- As adults we are there to listen, observe, assist and interact with the children's learning. Being there at just the right moment is crucial.
- We set clear simple ground rules with the children to ensure that every child feels able to explore freely.
- We are kind and respectful towards each other. We walk and talk indoors. We take care of our class and environment.
- The first few weeks are spent settling the children into their new environment, helping them to look after it and know where everything "lives".
- We will instil simple routines, thus maximising periods of sustained uninterrupted play to encourage in-depth exploration and children becoming highly absorbed and focused in their play.

Please visit our website as this contains the most up to date information –

www.reydonprimary.org

